

Friday 26th October 2018

Dear Parents and Carers

Change to the start of the school day

From the first Monday after half term (5th November) we are introducing something different at the start of each school day which we think will be of benefit to you and your children.

We are going to trial a rolling start which will allow pupils to come into school as soon as they are on the playground. Doors will open at 8.35am and pupils can come into school anytime from this time until 8.45am, the official school start time. Pupils must not now wait on the playgrounds. Pupils who arrive after 8.45am will need to report to the school office. Essentially, it will look similar to the arrangements we currently have when it rains and I send pupils in early.

I have explained to pupils these new arrangements and also which doors they are to use. They will enter via the doors they currently use having lined up and been fetched by their teachers.

I would encourage you to wave 'bye' in the playground and allow the pupils to enter by themselves but obviously, if you have an important message for the class teacher, you can accompany them to the classroom door. Please remember, however, that I would like the teachers to be greeting each and every pupil and therefore would ask you only to do this if it is urgent.

The rationale for this change is:

- To allow for a calmer and more efficient start to the day.
- To reduce congestion in the cloakrooms as we won't have 30 pupils all arriving at the same time wanting to change their shoes and sort out their bags.
- To allow teachers to greet each pupil personally each day.
- It should also mean parents with children at Highbury have a slightly more relaxed walk up to the school having dropped off the Whitehill sibling.

As I do when it is raining, I will try to be on the playground in the mornings from 8.35am to direct traffic and remind pupils to go straight in.

There are some pupils from each class who act as morning monitors. These pupils can still come into school from 8.30am and should, until 8.35am, use the front door of the school, by the office.

I hope this makes sense and we don't have too many teething troubles.

Yours sincerely,

Steve Mills

Steve Mills
Headteacher