

# Whitehill Junior School

Head Teacher: Mr S Mills



Whitehill Road  
Hitchin  
Herts. SG4 9HT

Tel: 01462 621313  
e-mail: [admin@whitehill.herts.sch.uk](mailto:admin@whitehill.herts.sch.uk)  
[www.whitehill.herts.sch.uk](http://www.whitehill.herts.sch.uk)

Monday 9<sup>th</sup> March 2026

Dear Parents and Carers

## Spring Term Consultation Evenings - Online Appointment Booking

I would like to invite you to attend 'virtually' our Consultation Evening on either **Monday 23<sup>rd</sup>** or **Tuesday 24<sup>th</sup> March** from 3.40pm.

The appointments this term will once again take place via a video link between yourselves and your child's class teacher. We will be using the platform you book your appointments on to host these meetings as it is secure and easy to access.

Interviews will last ten minutes, starting at your allocated time and will end automatically after ten minutes. A countdown will be visible on both your screen and the teacher's screen so as to avoid being cut off mid-sentence. There is no opportunity to extend the meeting length. I would suggest logging on a couple of minutes before your allocated time to ensure the connection works.

The booking system will allow appointments to be made from this morning and will close on Friday 20<sup>th</sup> March at 3.00pm. Should you wish to make any changes after this date please contact the school office.

Please visit <https://whitehill.schoolcloud.co.uk> to book your appointments. A short guide / reminder on how to add appointments is included with this letter.

If you would like a reminder or information on how to attend the video call appointment, please use the following link which will take you to a guide on the booking platform itself:

[How to attend a video call appointment](#)

If you experience any problems with logging in to book the appointment, please contact the school office and they will be happy to help you or add appointments on your behalf.

We are going to be holding a separate consultation with Mrs McConnell Smith on **Friday 17<sup>th</sup> April** for parents who have something specific they wish to discuss with her in relation to SEND or inclusion. The opportunity to book one of these meetings will go live on Wednesday 25<sup>th</sup> March using the same platform. There are a limited number of these appointments which will run throughout the morning. Again, these will be delivered through video call.

Because we are continuing with online appointments, there will not be an opportunity to look at your child's books and see the work they have been doing in class and therefore you are invited to a separate open afternoon which is booked for Monday 16<sup>th</sup> March from 2.30pm.

Should you have any questions in relation to anything to do with this term's consultation evenings, please speak to me on the playground or contact the school office and we will see how we can help.

Kind regards

Mr Steve Mills  
Headteacher

